



World Language Access LLC Translator Application Form

INSTRUCTIONS: Please complete and e-mail, or *fax or mail* this application form along with your resume/curriculum. You can send the e-mail to us at careers@worldlanguageaccess.com, send a fax at 1-888-359-9505 (Toll Free) or (503) 214-2888, or mail this application to P.O. BOX 8234 Portland, OR 97207. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating the contractual agreement. All qualified applicants will receive consideration without discrimination based on sex, marital status, race, color, age, creed, national origin, sexual orientation, military reserve membership, ancestry, religion, height, weight, use of a guide or support animal because of blindness, deafness or physical handicap, or the presence of disabilities. Our business hours are Monday –Friday, 8 a.m. to 5 p.m. (Pacific Time).

TRANSLATOR INFORMATION

Today's Date:		<input type="checkbox"/> Yes, I have previously applied for a job at WLA If Yes, please specify when you applied (Date):		
First Name:		Main Phone Number: ____ ()		
Last Name:		Home Phone Number: ____ ()		
		Business Phone Number: ____ ()		
		Cell Phone Number: ____ ()		
		Fax Number: ____ ()		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		E-mail Address:		
		Date of Birth:		
		US Residency Status:		
Physical Address:				
City:		State/Province:	Zip Code:	Country:
Mailing Address <input type="checkbox"/> Check if same as physical address :				
City:		State/Province:	Zip Code:	Country:
Country of Origin:		Native Language:		
Years of Experience as translator:		Second Language:		
Education in Translation: <input type="checkbox"/> Yes. School:		Third Language:		
		Fourth Language:		
		Fifth Language:		
Do you have any professional translator certifications/Association membership? If so please indicate what certificates/ Association memberships you hold (ATA, NCTA, JAT, STC, NAJIT, IOL, ATIMAC, OMT, AITC AIIC and others).				
Certifications:		Association membership:		

What type of industry terminology do you feel most comfortable translating (Check all that apply)?		
<input type="checkbox"/> Medical	<input type="checkbox"/> Legal	<input type="checkbox"/> Business <input type="checkbox"/> Financial
Equipment:		
Hardware: <input type="checkbox"/> PC <input type="checkbox"/> MAC <input type="checkbox"/> Both		
Software: Computer-Aided Translation (CAT) tools?		
Other Educational Background		
Name	Location	Degree Type
High school:		
College:		
Other:		
Rates for Agency:		
Translation (Word): USD \$	Subtitling: USD \$	
Editing: USD \$	Other:	
Proofreading: USD \$		
Please be aware that these rates are not guarantee of what your fee will be when undertaking a project for World Language Access, LLC. Fees are agreed at the time of acceptance of assignment.		

I certify that I have read and understand the applicant instructions on page one of this application and that answers given by me to the foregoing questions and statements made by me are complete and true to the best of my knowledge.

I authorize the company and/ or it's agents to verify any of this information.

Signature _____ Date _____

FOR OFFICE USE ONLY: Applicant Number: _____